

Northwest College Foundation Board of Directors

AGENDA

Wednesday, October 28, 2026, 4:00 p.m.

NWC Student Center, Room 236

<https://nwc.zoom.us/j/96210347777?pwd=O9nNLKTbJyMm61LKbsoqXoGCFRXsZx.1>

Meeting ID: 962 1034 7777 Passcode: 815792

	Assigned Time	Page Number
Call to Order – Tim Hopkins, President		
Welcome to New Directors	5 min.	
NWC Showcase – NWC Forensics Program, Dr. Bob Becker, Asst. Professor of Speech Communication; Chair of Ag, Bus., Comm., & Equine Division	15 min.	
Consent Agenda Items: • Minutes from August 5, 2026 • FY27 Quarterly Financial Statement • Treasurer's Report • FY27 Fundraising Results • Minutes from Development, Donor Accountability & Stewardship, Finance, and Governance Committees • Executive Director, Development Manager, and Alumni and Development Coordinator Reports • Northwest College President's Report • Upcoming Events at NWC	5 min.	2-5 6-9 10-11 12-14 15-20 21-24 25-30 31
<u>Committee Work/Board Action:</u> Finance – Chris Taggart • Financial Statement Audit Report, Stephanie Pickering, MHP (Information will arrive in a separate email distribution) Development – Dave Bonner • Scholarship Policy	20 min. 5 min	 32-33
Development Report: • MORE Scholarship Campaign – Shelby Wetzel	10 min	
Other Business:		

NEXT MEETING DATE: Wednesday, January 27, 2027, 4 p.m.

**MINUTES OF THE ONE HUNDRED NINETY-EIGHTH MEETING
OF THE BOARD OF DIRECTORS
OF THE NORTHWEST COLLEGE FOUNDATION**

August 5, 2026

Student Center and Zoom

Directors Present: Stefanie Bell, Dave Bonner, Wendy Capps, Clay Cummins, Carolyn Danko, David Hill, Tim Hopkins, Sarah Johnson, R.J. Kost, Stan Lundberg, Tate McCoy, Mike McDaniel, Jacqueline Michel, Megan Nickles, David Northrup, Trace Paul, Bret Reed, Steve Rockhold, Nicole Rodriguez-Brown, Casey Sorenson, Chris Taggart, Tyler Yates, and NWC President Lisa Watson.

Directors Unable to Attend: Bryan Lee, Charlotte Patrick, Dusty Schutzman, and Tara Kuipers, NWC Board of Trustees Liaison.

Also Present: Shelby Wetzel, NWC Foundation Executive Director; Cory Ostermiller, Development Manager; Jill Hartmann, Alumni and Development Coordinator; Dillon Jeffs, Foundation Accountant; and Diedre Asay, Foundation Technician.

President Steve Rockhold called the meeting to order at 4:00 p.m.

Board Elections:

President Rockhold asked for a motion to approve the proposed nominations for new Board Officers including Tim Hopkins, President; Trace Paul, Vice President; Megan Nickles, Second Vice President; Sarah Johnson, Secretary; Jacque Michel, Assistant Secretary; Stan Lundberg, Treasurer; and Tyler Yates, Assistant Treasurer. Dave Bonner moved to approve the nominations, and Dave Northrup seconded the motion. The motion passed.

Mr. Rockhold asked for a motion to re-elect directors who are seeking to serve another term on the Foundation Board. They include Dave Bonner, Powell; Carolyn Danko, Powell; R.J. Kost, Powell; Bryan Lee, Powell; Trace Paul, Powell; and Steve Rockhold, Billings. David Hill moved to re-elect the directors and Clay Cummins seconded the motion. The motion passed.

Mr. Rockhold asked Shelby to provide some background on the three candidates nominated for election to the Board – Andrea Earhart, Powell; Joani Graham, Cody; and Sandy Newsome, Cody. David Northrup moved to elect the new directors, and R.J. Kost seconded the motion. The motion passed.

Outgoing President Steve Rockhold addressed the board and thanked them for their hard work. He noted major accomplishments during his two years as president, including the Student Center and the Soccer Fieldhouse. He also highlighted being able to absorb 95 percent of the Foundation staff compensation to take the burden off NWC and the Finance Committee's work to increase management fees to pay for it while also reducing investment fees, so scholarship endowments

were not negatively impacted. Lastly, he thanked Ms. Wetzel and Ms. Watson for their tremendous work and then passed the gavel to newly elected President Tim Hopkins.

Mr. Hopkins presented Steve with a gift of appreciation.

Resolution to Grant Signature Authority to Officers – Shelby Wetzel presented the corporate resolution to update the individuals who will have signature authority of the Foundation’s checking and investment accounts. Staff have inquiry rights only. Steve Rockhold moved to approve the new officers as authorized signatories, and Sarah Johnson seconded the motion. The motion passed.

Consent Agenda:

President Hopkins asked for approval of the consent agenda. Director Dave Bonner gave a shout-out to the board for achieving 100% giving. He also advised that the April meeting minutes contained an error. The next meeting was listed as July 28th rather than August 5th. Ms. Wetzel advised that the meeting date was changed after the last minutes were published. Mr. Bonner also noted a misspelled name in the President’s report. The name should be Ruby Calvert, not Ruby Calbert. Corrections were noted. President Hopkins moved to approve the consent agenda. Director Trace Paul approved the motion, and Director Stephanie Bell seconded the motion. The motion passed.

Financial Overview:

Foundation Accountant Dillon Jeffs reviewed the Fiscal Year 2026 Financials.

Treasurer’s Report – Mr. Jeffs pointed out that in FY26 the Foundation surpassed \$60 million in total assets and is now approaching \$70 million. He also noted that at year-end, there were very few payables and no accrued expenses. Most liabilities remain the assets the Foundation manages for NWC.

Statement of Activities –

Unrestricted General Fund – Mr. Jeffs reported that the biggest change for the unrestricted general fund was that the Foundation began paying 95% of our staff salaries. He also noted that the Foundation finished the year under budget overall, resulting in an increase in unrestricted net assets of \$148,767.26.

Temporarily Restricted – Nearly half a million dollars was raised for annually funded scholarships and programs.

Permanently Restricted – Almost \$1 million of gifts was received from donors for endowed scholarships.

Unrestricted General Cash – Mr. Jeffs highlighted that from 2022 to 2026, the Foundation built nearly \$400k in unrestricted liquid assets.

FY2027 Operating Budget – Mr. Jeffs presented the FY2027 budget to the board and compared it to the FY26 budget. He noted that the FY2026 actual expenses came in under budget. The

\$20,000 Nelson House furnace expense was capitalized on the balance sheet and therefore was not listed as an expense in the budget.

Annual Foundation impact paid to NWC – Mr. Jeffs highlighted that the Foundation provided nearly \$2.7 million of support to Northwest College during FY26, \$1.6 million of which, was for student scholarships. He noted you can see the increases in staff compensation that have been absorbed by the Foundation on the document as well as other various areas of support.

Committee Work/Board Action:

Real Estate Management – Sarah Johnson discussed the College's need to acquire a piece of Foundation land north of the Soccer Fieldhouse. The corner piece of farm ground has been identified as the desired location for a new outdoor education aerial ropes course. The location is ideal for the College due to its proximity to public bathrooms at the soccer fieldhouse and its fit with the nature of other athletic activities.

Shelby Wetzel shared that the land is estimated to be 0.62 acres, but the Foundation is still waiting for a survey by the college's engineering firm. There will also be some trenching necessary to straighten the ditch for the current farm tenant. She shared a draft resolution that would sell the land to Northwest College for \$1 in exchange for them paying costs for the survey and covering expenses to re-work the ditch. The resolution authorizes the executive director and Foundation president to negotiate and execute terms of the transaction. President Hopkins asked for a motion to approve the resolution for the outdoor ropes course land sale. Ms. Johnson moved to approve the land sale, and David Northrup seconded the motion. The motion passed.

Development Report:

FY27 Fundraising Goals/Work Plan/FY27 Strategic Goal Review – Executive Director Shelby Wetzel reviewed the FY27 Fundraising Goals by category, noting how staff projections by appeal are combined to determine the total financial goal for the year. One of the Foundation's strategic goals is to maintain an average fundraising of \$1.5 million or more. The mark was met last year, and the Foundation has built a plan to do so again in FY27.

Within the Fundraising/Alumni Work Plan, Ms. Wetzel shared that recapture and acquisition increased significantly over the past couple of years, making donor retention more difficult. Therefore, in FY27, the retention goal has been reduced to 60%. The acquisition goal will be held steady at 15%, and the recapture goal will drop slightly to 13%. Emphasis will remain on strong communication and stewardship with all donors, with a focus on growing the Foundation's donor pipeline for the future.

Major gift fundraising will emphasize establishing new endowed scholarships, with most available matching funds dedicated to this effort. The aim of increased scholarship dollars is to bolster the College's recruiting efforts. The Foundation will also seek scholarship support through our year-end annual giving solicitations. Giving Day will take place on March 11-12, 2027. Ms. Wetzel reviewed the list of additional FY27 events currently scheduled, commenting that most of these activities are hosted by the Alumni Association, which is designed to engage future donors. Lastly, she shared strategic plan activity within the written work plan and tied it to the Board goals listed on the committee goal sheets included in the packet.

Alumni Association Overview – Alumni and Development Coordinator Jill Hartmann presented an overview of the Alumni Association. Ms. Hartmann noted that the association was started in 1988, has over 27,000 members, and is the oldest community college Alumni Association in Wyoming. The Association is governed by a volunteer board of 23 members from the Big Horn Basin, Colorado, Montana, Idaho and greater Wyoming. The board members represent five decades of NWC alumni, and they meet four times per year.

Each board member also serves on one committee that aligns with a strategic pillar of the Association. The four strategic pillars are: Resource Development and Operations, Communication, Outreach and Events, and Service to NWC and Students. Ms. Hartmann highlighted activities that each committee will be focusing on in FY27 related to their respective strategic pillar. Ms. Hartmann also noted that one of the Association's flagship events, Trappers Give Back Day, will be held on October 3rd from 9:00 am to 1:00 pm on campus.

Other Business:

NWC President Lisa Watson thanked the Foundation Board members for the land 'donation'. The new ropes course and renewal of the existing course at the Field Station are both beneficiaries of Wyoming Innovation Partnership (WIP) funding received from the State of Wyoming and dedicated to outdoor education. She also shared that recent efforts to reduce the financial burden for students attending NWC seem to be working. By removing the cap on Trapper Scholarships and offering the Bridge to Success grant, the college's enrollment and recruiting continues to be solid. Finally, she offered board members a tour of the Orendorff Building immediately following adjournment. She also noted that a public open house will take place in October when NWC will also celebrate its 80th Anniversary.

Tim Hopkins thanked Foundation members for the honor of stepping into the presidency. He noted this is an impressive group, and he will try to do it justice.

Adjournment:

With no other business to conduct, President Tim Hopkins adjourned the meeting at 5:33 p.m.

NEXT Meeting Date: October 28, 2026

Sarah Johnson, Secretary

Approved: Tim Hopkins, President

NWC Foundation
Statement of Financial Position
As of September 30, 2026

	General Fund	Endowed Fund	Gift Annuity Fund	TOTAL	Youth Clubs of Park County
ASSETS					
Cash in Bank	329,504.64	175,576.07	8,750.57	513,831.28	-
Undeposited Funds	39,522.56	25,658.45	-	65,181.01	-
Petty Cash	250.00	-	-	250.00	-
Investments - Cash	1,693.94	622,044.37	518.55	624,256.86	9,867.13
Investments - Securities	188,494.83	69,217,590.67	57,701.16	69,463,786.66	1,097,958.57
Due To/From	(331,598.41)	331,885.22	(8,327.98)	(8,041.17)	8,041.17
Receivables	-	224,967.00	-	224,967.00	-
Real Estate Holdings	384,148.82	882,900.00	-	1,267,048.82	-
Accumulated Depreciation	(41,924.26)	(25,690.91)	-	(67,615.17)	-
Trusts	-	634,027.47	-	634,027.47	-
Other Assets	126,759.95	-	-	126,759.95	-
TOTAL ASSETS	<u>\$696,852.07</u>	<u>\$72,088,958.34</u>	<u>\$58,642.30</u>	<u>\$72,844,452.71</u>	<u>\$1,115,866.87</u>
LIABILITIES					
Payables	-	-	-	-	-
Accrued Liabilities	41,528.32	-	-	41,528.32	-
Assets Held in Trust	-	28,091.60	-	28,091.60	1,000,000.00
Investing Activity	-	-	-	-	115,866.87
NWC Assets	18,172.81	28,433,204.62	-	28,451,377.43	-
Charitable Gift Annuity Liability	-	-	16,583.52	16,583.52	-
Other Liabilities	1,600.00	-	-	1,600.00	-
TOTAL LIABILITIES	<u>\$61,301.13</u>	<u>\$28,461,296.22</u>	<u>\$16,583.52</u>	<u>\$28,539,180.87</u>	<u>\$1,115,866.87</u>
NET ASSETS					
Permanently Restricted	-	27,093,157.44	-	27,093,157.44	-
Temporarily Restricted	129,244.91	16,534,504.68	41,979.27	16,705,728.86	-
Unrestricted	506,306.03	-	79.51	506,385.54	-
TOTAL NET ASSETS	<u>635,550.94</u>	<u>43,627,662.12</u>	<u>42,058.78</u>	<u>44,305,271.84</u>	<u>-</u>
LIABILITIES AND NET ASSETS	<u>\$696,852.07</u>	<u>\$72,088,958.34</u>	<u>\$58,642.30</u>	<u>\$72,844,452.71</u>	<u>\$1,115,866.87</u>

NWC Foundation
Statement of Activities
From 7/1/2026 Through 9/30/2026

Unrestricted

	<u>General Fund</u>	<u>Endowed Fund</u>	<u>Gift Annuity Fund</u>	<u>TOTALS</u>
REVENUE				
Contributions	1,748.99	-	-	1,748.99
Investment Income	1,123.37	-	-	1,123.37
Realized Gains (Losses) on Sales of Investments	6,284.56	-	-	6,284.56
Unrealized Gains (Loss) on Investments	(8,221.78)	-	-	(8,221.78)
Rental Property Income	3,200.00	-	-	3,200.00
Nelson House Income	975.00	-	-	975.00
Wolfe Property Income	375.00	-	-	375.00
Miscellaneous Income	191.18	-	-	191.18
Alumni Event Income	3,715.00	-	-	3,715.00
TOTAL REVENUE	<u>\$ 9,391.32</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,391.32</u>
EXPENSES				
Salaries/Benefits Paid by Foundation	122,039.62	-	-	122,039.62
Alumni Association Activities	2,162.54	-	-	2,162.54
Relationship Development	253.83	-	-	253.83
Planned Giving	1,230.00	-	-	1,230.00
Fundraising Technology Software	4,675.74	-	-	4,675.74
Marketing/Advertising	360.00	-	-	360.00
Office Supplies/Expenses	4.95	-	-	4.95
Vehicle Expense	1,500.00	-	-	1,500.00
Legal Expense	145.00	-	-	145.00
Board and Committee Expense	707.05	-	-	707.05
Community Memberships/Activities	425.00	-	-	425.00
Investment Fees	254.22	-	-	254.22
Credit Card Fees	1,160.67	-	-	1,160.67
Nelson House Expense	2,594.15	-	-	2,594.15
Rental Property Expense	1,315.17	-	-	1,315.17
NWC Hospitality & Public Relations	153.43	-	-	153.43
WACCT Dues	23,500.00	-	-	23,500.00
Transfer of Current Year Activity	240.00	-	-	240.00
General Funds for Underwater Gift Annuity Accounts	160.00	-	-	160.00
TOTAL EXPENSES	<u>\$ 162,881.37</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 162,881.37</u>
NET ASSETS, BEGINNING OF YEAR	659,796.08	-	79.51	659,875.59
INCREASE (DECREASE) IN NET ASSETS	<u>(153,490.05)</u>	<u>-</u>	<u>-</u>	<u>(153,490.05)</u>
NET ASSETS, ENDING	<u><u>\$ 506,306.03</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 79.51</u></u>	<u><u>\$ 506,385.54</u></u>

NWC Foundation
Statement of Activities
From 7/1/2026 Through 9/30/2026

Temporarily Restricted

	<u>General Fund</u>	<u>Endowed Fund</u>	<u>Gift Annuity Fund</u>	<u>TOTALS</u>
REVENUE				
Contributions	78,323.50	7,762.42	-	86,085.92
Outstanding Pledges	-	(9,707.00)	-	(9,707.00)
Booster Club Income	18,340.00	-	-	18,340.00
Investment Income	-	320,883.60	275.63	321,159.23
Realized Gains (Losses) on Sales of Investments	-	1,612,791.26	1,441.07	1,614,232.33
Unrealized Gains (Loss) on Investments	-	(2,193,340.79)	(1,905.77)	(2,195,246.56)
Cultivation Events Income	3,689.18	-	-	3,689.18
General Funds to Underwater Gift Annuity Accounts	-	-	160.00	160.00
Transfer of Current Year Activity	35,315.00	-	-	35,315.00
TOTAL REVENUE	<u>\$ 135,667.68</u>	<u>\$ (261,610.51)</u>	<u>\$ (29.07)</u>	<u>\$ (125,971.90)</u>
EXPENSES				
Investment Fees	-	71,259.26	61.77	71,321.03
Scholarships	-	3,500.00	-	3,500.00
Program Support	911.24	2,753.93	-	3,665.17
Booster Club Expense	7,891.21	610.00	-	8,501.21
Directed Funds to NWC	8,594.18	-	-	8,594.18
Change In Liability Associated with NWC State Funds	-	(729,142.67)	-	(729,142.67)
Change in Liability Associated with Funds Held for PCYC	-	(190.07)	-	(190.07)
Refund of Unused Receipts	1,500.00	-	-	1,500.00
Change In Liability Associated with Gift Annuities	-	-	(810.19)	(810.19)
Gift Annuity Monthly Expense	-	-	537.00	537.00
Transfer of Current Year Activity	56,000.00	35,315.00	-	91,315.00
TOTAL EXPENSES	<u>\$ 74,896.63</u>	<u>\$ (615,894.55)</u>	<u>\$ (211.42)</u>	<u>\$ (541,209.34)</u>
NET ASSETS, BEGINNING OF YEAR	68,473.86	16,180,220.64	41,796.92	16,290,491.42
INCREASE (DECREASE) IN NET ASSETS	<u>60,771.05</u>	<u>354,284.04</u>	<u>182.35</u>	<u>415,237.44</u>
NET ASSETS, ENDING	<u><u>\$ 129,244.91</u></u>	<u><u>\$ 16,534,504.68</u></u>	<u><u>\$ 41,979.27</u></u>	<u><u>\$ 16,705,728.86</u></u>

NWC Foundation
Statement of Activities
From 7/1/2026 Through 9/30/2026

Permanently Restricted

	<u>General Fund</u>	<u>Endowed Fund</u>	<u>Gift Annuity Fund</u>	<u>TOTALS</u>
REVENUE				
Contributions	-	197,453.84	-	197,453.84
Transfer of Current Year Activity	-	56,640.00	-	56,640.00
TOTAL REVENUE	<u>\$ -</u>	<u>\$ 254,093.84</u>	<u>\$ -</u>	<u>\$ 254,093.84</u>
EXPENSES				
Transfer of Current Year Activity	-	400.00	-	400.00
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ 400.00</u>	<u>\$ -</u>	<u>\$ 400.00</u>
NET ASSETS, BEGINNING OF YEAR	-	26,839,463.60	-	26,839,463.60
INCREASE (DECREASE) IN NET ASSETS	<u>-</u>	<u>253,693.84</u>	<u>-</u>	<u>253,693.84</u>
NET ASSETS, ENDING	<u><u>\$ -</u></u>	<u><u>\$ 27,093,157.44</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 27,093,157.44</u></u>



NORTHWEST COLLEGE FOUNDATION

Fiscal Year 2027 Budget to Actual

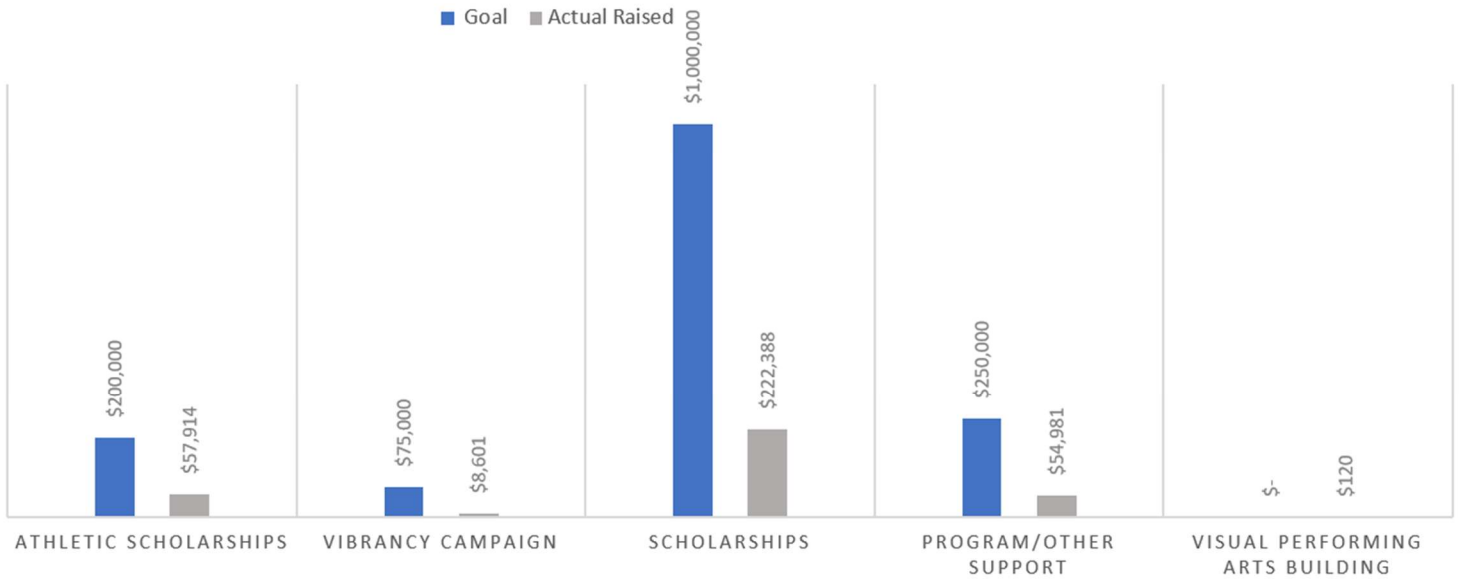
<u>Operating Expenses</u>	<u>Fiscal Year 2027 Actual</u>	<u>Proposed FY 2027 Budget</u>	<u>Fiscal Year 2027 Remaining</u>
Executive Director Salary	\$ 38,940.20	\$ 155,200.00	\$ 116,259.80
Executive Director Benefits	\$ 8,627.78	\$ 35,200.00	\$ 26,572.22
Development Manager Salary	\$ 18,265.89	\$ 73,100.00	\$ 54,834.11
Development Manager Benefits	\$ 4,217.65	\$ 17,500.00	\$ 13,282.35
Development Coordinator Salary	\$ 13,851.46	\$ 55,500.00	\$ 41,648.54
Development Coordinator Benefits	\$ 3,145.96	\$ 13,500.00	\$ 10,354.04
Foundation Accountant Salary	\$ 16,729.94	\$ 67,000.00	\$ 50,270.06
Foundation Accountant Benefits	\$ 3,927.91	\$ 16,000.00	\$ 12,072.09
Foundation Technician Salary	\$ 11,612.98	\$ 43,100.00	\$ 31,487.02
Foundation Technician Benefits	\$ 2,719.85	\$ 10,500.00	\$ 7,780.15
Personnel Expenses	\$ 122,039.62	\$ 486,600.00	\$ 364,560.38
Alumni Association Activities (net of fees)	\$ 2,162.54	\$ 10,000.00	\$ 7,837.46
Annual Giving Activities	\$ -	\$ 8,000.00	\$ 8,000.00
Relationship Development	\$ 253.83	\$ 5,000.00	\$ 4,746.17
Staff Development/Education	\$ -	\$ 5,000.00	\$ 5,000.00
Foundation Events (net of fees)	\$ -	\$ 6,000.00	\$ 6,000.00
Planned Giving (brochures, postcard, website)	\$ 1,230.00	\$ 11,000.00	\$ 9,770.00
Community Memberships, Activities	\$ 425.00	\$ 1,000.00	\$ 575.00
Fundraising Technology Software	\$ 4,675.74	\$ 48,000.00	\$ 43,324.26
Financial Management Software	\$ -	\$ 13,250.00	\$ 13,250.00
Advertising	\$ 360.00	\$ 7,000.00	\$ 6,640.00
Communications (publications & printing)	\$ -	\$ 18,000.00	\$ 18,000.00
Graphic Design	\$ -	\$ 10,000.00	\$ 10,000.00
Legal Expense	\$ 145.00	\$ 2,000.00	\$ 1,855.00
Other Professional Expenses	\$ -	\$ 7,000.00	\$ 7,000.00
Board and Committee Expense	\$ 707.05	\$ 1,000.00	\$ 292.95
Office Supplies/Expense	\$ 4.95	\$ 4,000.00	\$ 3,995.05
Vehicle Expense	\$ 1,500.00	\$ 6,000.00	\$ 4,500.00
Accounting Expense	\$ -	\$ 28,850.00	\$ 28,850.00
Operations	\$ 11,464.11	\$ 191,100.00	\$ 179,635.89
TOTALS	\$ 133,503.73	\$ 677,700.00	\$ 544,196.27
<u>Grant/Project Expense</u>	<u>Fiscal Year 2027 Actual</u>	<u>Proposed FY 2027 Budget</u>	<u>Fiscal Year 2027 Remaining</u>
NWC President's Discretionary Fund	\$ -	\$ 3,000.00	\$ 3,000.00
NWC Hospitality and Public Relations Fund	\$ 153.43	\$ 5,000.00	\$ 4,846.57
NWC Grants	\$ -	\$ -	\$ -
Giving Day Department Challenge	\$ -	\$ 5,000.00	\$ 5,000.00
Academic Impressions Membership/Training	\$ -	\$ 1,000.00	\$ 1,000.00
Nelson House Expense	\$ 2,594.15	\$ 10,000.00	\$ 7,405.85
Rental Property Expense	\$ 1,315.17	\$ 10,000.00	\$ 8,684.83
Real Property Expenses	\$ -	\$ 8,000.00	\$ 8,000.00
Wolfe Property Expenses	\$ -	\$ 1,500.00	\$ 1,500.00
WACCT Annual Dues	\$ 23,500.00	\$ 23,500.00	\$ -
TOTALS	\$ 27,562.75	\$ 67,000.00	\$ 39,437.25
GRAND TOTALS	\$ 161,066.48	\$ 744,700.00	\$ 583,633.52

NWC Support Detail July 1 - September 30, 2026			
Account Description	Journal reference	Amount	Project Description
Booster Club Expense	Soccer and Gym Banners	\$610.00	Trapper Booster Club Endowment
Booster Club Expense	Cooler Backpack Sample	\$26.21	Trapper Booster Club Bonanza
Booster Club Expense	Trapper Bonanza Seed Money	\$6,650.00	Trapper Booster Club Bonanza
Booster Club Expense	Bonanza Golf Tournament Prizes	\$1,215.00	Trapper Booster Club Bonanza
Booster Club Expense Total		\$8,501.21	
Program Support Funds	Intercultural House Supplies	\$633.81	Intercultural Center Endowment
Program Support Funds	Per Diem for Casper Conference	\$238.00	Tom and Mary Ann Jones Education Endowment
Program Support Funds	Greg Smith Conference Expenses	\$882.12	Wolsborn Environmental Studies Endowment
Program Support Funds	Stethoscopes for Students	\$911.24	Stethoscopes for Students Project
Program Support Funds Total		\$2,665.17	
Grand Total		\$11,166.38	

NWC Foundation Dashboard

September 30, 2026

FY2027 FUNDRAISING CAMPAIGN PROGRESS



Donor Retention

(donors that gave last year and this year)

Year	Retained Donors	Retention %	Goal	Revenue Retained
FY 2027	260	23.72%	60%	\$138,719

Donor Acquisition

(new donors and donors that have not given in the last 5 years)

Year	Acquired Donors	Donor Acquisition %	Goal	Acquisition Revenue
FY 2027	81	3.33%	15%	\$103,059

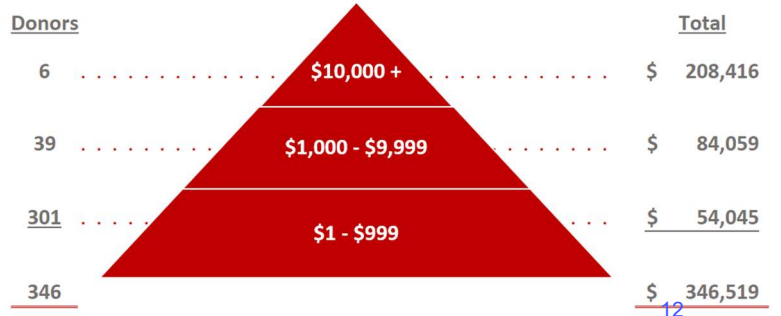
Donor Recapture

(donors that have not given in the past 15 months but gave in the last 5 years)

Year	Recaptured Donors	Recapture %	Goal	Revenue Recaptured
FY 2027	23	1.80%	13%	\$10,895

Giving Levels	No. of Donors	Total Gifts
\$10,000 and above	6	\$ 208,416
\$1,000 - \$9,999	39	\$ 84,059
\$500 - \$999	45	\$ 25,496
\$250 - \$499	41	\$ 11,984
\$100 - \$249	76	\$ 9,923
\$50 - \$99	53	\$ 4,296
\$1 - \$49	86	\$ 2,345
	346	\$ 346,519

Donor Pyramid



Northwest College Foundation FY2027 Fundraising Goals

<u>Program Fundraising</u>	<u>2027 Fiscal Year Actual</u>	<u>2027 Fiscal Year Goals</u>	<u>2027 Fiscal Year %</u>	<u>2026 Fiscal Year Actual</u>
Athletic Scholarships	\$ 57,913.50	\$ 200,000.00	28.96%	\$ 242,797.10
Vibrancy/Student Center Campaign	\$ 8,601.00	\$ 75,000.00	11.47%	\$ 174,585.92
Scholarships/Affordability Grants	\$ 222,387.76	\$ 1,000,000.00	22.24%	\$ 1,042,634.87
Program/Other Support	\$ 54,981.49	\$ 250,000.00	21.99%	\$ 176,595.63
Visual Performing Arts Center	\$ 120.00	\$ -	0.00%	\$ 5,793.08
Gift-in-Kind Contributions	\$ 2,515.00	\$ -	0.00%	\$ 18,140.00
Fundraising Total	\$ 346,518.75	\$ 1,525,000.00	22.72%	\$ 1,660,546.60

<u>Appeal Tracking</u>	<u>2027 Fiscal Year Actual</u>	<u>2027 Fiscal Year Goals</u>	<u>2027 Fiscal Year %</u>	<u>2026 Fiscal Year Actual</u>
Athletics - Team Projects	3,305.00	25,000	13.22%	29,163.88
Athletics - Trapper Booster Club	25,904.54	60,000	43.17%	60,979.32
Fiscal Year End Appeal	-	6,000	0.00%	9,028.78
Foundation Events	3,780.15	10,000	37.80%	7,599.00
Friends of Music	13,035.64	10,000	130.36%	12,100.31
General Support	34,755.78	50,000	69.51%	51,475.53
Giving Tuesday	-	4,000	0.00%	4,097.09
Gift-in-Kind	2,515.00	-	0.00%	18,140.00
Individual Solicitation	126,989.71	735,000	17.28%	735,537.58
Memorials	1,567.38	10,000	15.67%	11,672.74
Outside Projects	5,945.00	40,000	14.86%	43,578.65
Pass-through/Named	26,650.00	50,000	53.30%	44,225.00
NWC Giving Day	4,477.00	200,000	2.24%	185,100.18
Planned Giving - New Estate Gifts	80,415.68	120,000	67.01%	216,178.72
Planned Giving - Recurring Estate Gifts	3,206.08	40,000	8.02%	40,323.83
Stethoscopes for Students	-	5,000	0.00%	4,149.28
WyoGives	13,971.79	10,000	139.72%	7,292.68
Year-End Giving	-	150,000	0.00%	179,904.03
	\$ 346,518.75	\$ 1,525,000.00	22.72%	\$ 1,660,546.60
Minus State of Wyoming Match	\$ 56,000.00	\$ 200,000.00	28.00%	\$ 143,560.00
Fundraising Total	\$ 290,518.75	\$ 1,325,000.00	21.93%	\$ 1,516,986.60

<u>Participation Goals</u>	<u>FY2027 Actual</u>	<u>FY2027 Goals</u>	<u>FY2027 %</u>	<u>FY2026 Actual</u>
Total Number of Donors	346	1150	30.09%	1109
Donor Acquisition	3.33%	15%	22.20%	13.57%
Donor Recapture	1.80%	13%	13.85%	11.80%
Donor Retention	23.72%	60%	39.53%	57.52%
Alumni Donors	140	510	27.45%	483
Employee Donors	73	120	60.83%	117
Increase payroll givers	62	75	82.67%	72
Employee participation	42.20%	70%	60.29%	67.05%
Increase Presidential Partners	42	200	21.00%	191
Key Leadership participation	55.26%	100%	55.26%	97.37%
Foundation Board participation	50.00%	100%	50.00%	100.00%



NWC Foundation Fundraising Report by Month

FY 2027

Reference	July	August	September	October	November	December	January	February	March	April	May	June	Total
CGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Endowed Funds	\$ 91,447.36	\$ 43,947.58	\$ 126,826.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 262,221.26
Unrestricted Funds	\$ 381.32	\$ 1,008.52	\$ 2,069.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,458.99
General Scholarships	\$ -	\$ 145.00	\$ 448.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 593.00
Restricted Scholarships/Funds	\$ 5,500.00	\$ 37,777.00	\$ 28,921.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,198.00
Directed Program Funds	\$ 4,850.00	\$ 27.50	\$ 55.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,932.50
Program Scholarships	\$ -	\$ 200.00	\$ 400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00
Sub Total	\$ 102,178.68	\$ 83,105.60	\$ 158,719.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,003.75
GIK's	\$ -	\$ 2,440.00	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,515.00
Grand Total	\$ 102,178.68	\$ 85,545.60	\$ 158,794.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 346,518.75
% of Total	29.49%	24.69%	45.83%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
Cumulative	\$ 102,178.68	\$ 187,724.28	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	\$ 346,518.75	



NWC Foundation Fundraising Report by Month

FY 2026

Reference	July	August	September	October	November	December	January	February	March	April	May	June	Total
CGA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Endowed Funds	\$ 20,749.57	\$ 14,532.92	\$ 29,535.64	\$ 97,934.50	\$ 45,606.58	\$ 320,989.90	\$ 267,613.89	\$ 134,062.72	\$ 122,842.06	\$ 53,915.42	\$ 47,379.66	\$ 23,560.78	\$ 1,178,723.64
Unrestricted Funds	\$ 1,137.21	\$ 495.04	\$ 615.24	\$ 781.60	\$ 2,096.13	\$ 5,952.53	\$ 785.06	\$ 619.76	\$ 3,627.43	\$ 620.65	\$ 5,201.11	\$ 826.80	\$ 22,758.56
General Scholarships	\$ 659.00	\$ 248.84	\$ 174.00	\$ 174.00	\$ 749.00	\$ 899.00	\$ 224.00	\$ 5,174.00	\$ 3,524.00	\$ 190.00	\$ -	\$ 280.00	\$ 12,295.84
Restricted Scholarships/Funds	\$ 17,250.00	\$ 52,741.00	\$ 29,375.00	\$ 43,020.00	\$ 35,475.00	\$ 25,009.05	\$ 17,525.00	\$ 35,808.92	\$ 71,174.00	\$ 31,239.00	\$ 9,995.00	\$ 10,106.59	\$ 378,718.56
Directed Program Funds	\$ 2,027.50	\$ 27.50	\$ 27.50	\$ 27.50	\$ 77.50	\$ 27.50	\$ 8,277.50	\$ 14,277.50	\$ 12,657.50	\$ 27.50	\$ -	\$ 55.00	\$ 37,510.00
Program Scholarships	\$ 200.00	\$ 150.00	\$ 150.00	\$ 475.00	\$ 2,625.00	\$ 2,900.00	\$ 700.00	\$ 200.00	\$ 3,400.00	\$ 200.00	\$ 1,000.00	\$ 400.00	\$ 12,400.00
Sub Total	\$ 42,023.28	\$ 68,195.30	\$ 59,877.38	\$ 142,412.60	\$ 86,629.21	\$ 355,777.98	\$ 295,125.45	\$ 190,142.90	\$ 217,224.99	\$ 86,192.57	\$ 63,575.77	\$ 35,229.17	\$ 1,642,406.60
GIK's	\$ -	\$ 1,740.00	\$ 13,600.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ 18,140.00
Grand Total	\$ 42,023.28	\$ 69,935.30	\$ 73,477.38	\$ 142,412.60	\$ 86,629.21	\$ 358,277.98	\$ 295,125.45	\$ 190,142.90	\$ 217,524.99	\$ 86,192.57	\$ 63,575.77	\$ 35,229.17	\$ 1,660,546.60
% of Total	2.53%	4.21%	4.42%	8.58%	5.22%	21.58%	17.77%	11.45%	13.10%	5.19%	3.83%	2.12%	
Cumulative	\$ 42,023.28	\$ 111,958.58	\$ 185,435.96	\$ 327,848.56	\$ 414,477.77	\$ 772,755.75	\$ 1,067,881.20	\$ 1,258,024.10	\$ 1,475,549.09	\$ 1,561,741.66	\$ 1,625,317.43	\$ 1,660,546.60	

Northwest College Foundation Development Committee Minutes from September 8, 2026

Dave Bonner, chair, called the meeting to order. Committee members participating were Trace Paul and Nicole Rodriguez-Brown. Shelby Wetzel, Executive Director, Cory Ostermiller, Development Manager, and Jill Hartmann, Alumni and Development Coordinator, were also in attendance.

Shelby Wetzel presented a draft Scholarship Policy to the committee. She noted that the document is procedure-based and does not include numbers that change such as the amount to endow a scholarship or fees charged. The purpose of this document is to provide guidance and support to the staff as they work with donors in establishing scholarships. It notes that scholarships must comply with current law/guidelines (gender, race, etc.) and addresses scholarship donor involvement that is inappropriate based on IRS regulations. Trace asked if we typically have difficulties with donors. There are about half a dozen older scholarships (predating Shelby) that include donors in the selection process. The staff work to participate or guide decisions with these based on knowledge of other scholarship activities on campus. The goal is for the donors to age out in the future.

Dave Bonner asked about designating Athletic scholarships for men's or women's team's given the restriction on gender. Ms. Wetzel noted that Title IX distributions ensure equalization based on the number of male and female athletes, so money can still be directed to specific teams.

Nicole Rodriguez-Brown moved to recommend approval of the policy to the full Board. Trace Paul seconded the motion, and it passed.

In preparation for their fall fundraising, the Foundation staff reviewed the new MORE Scholarship Campaign. It seeks to raise MORE Scholarships to provide students with educational opportunities and change MORE lives. The focus will be on securing new Named scholarships with matching available for gifts of \$5,000 and above (payable over 5 years).

Trace asked if we have a goal in mind. Jill Hartmann noted it would take about \$5 million to endow the funds expended this year by NWC to provide scholarships for all students. Ms. Wetzel shared that the community college presidents are warming up to the idea of seeking additional State Matching Funds in the next legislative biennial budget request which could help our scholarship initiative. In the meantime, we've been rationing the available matching funds to spread them across several years, but like NWC, we're going to open the flood gates and not put limits on matches to maximize our fundraising.

Dave asked what enrollment numbers NWC is reporting this fall. Shelby Wetzel shared that headcount is currently up 4% and FTE is up 2%, with more concurrent enrollment still to be counted. We are currently trending above the state numbers.

Shelby Wetzel, NWC Executive Director

Northwest College Foundation Donor Accountability and Stewardship Committee Minutes from October 14, 2026

Jacque Michel, chair, called the meeting to order. Other participants were Stefanie Bell, Clay Cummins, Joani Graham and Casey Sorenson. Also, present were Shelby Wetzel, Executive Director and Jill Hartmann, Alumni and Development Coordinator.

Shelby Wetzel opened the meeting addressing some activities related to Foundation and Alumni branding. First, she shared a Scholarship Flyer that has been revised using the new graphic design and colors. It is instructional in nature and guides potential donors through how endowments work and the various options for setting up scholarships with the Foundation.

The next discussion revolved around the Annual Report Flyer planned for area newspapers. Ms. Wetzel and Ms. Hartmann are hesitant to focus so much on the Foundation's assets and appear so successful that we don't need support. They proposed flipping the focus to promote the upcoming MORE Scholarship campaign and access to matching funds that will help Northwest College recruit students and change their lives in positive ways. The committee liked this idea and encouraged making the information concrete with specific goals for enrollment and fundraising to help people get on board with something tangible. The staff members noted that the scholarship marketing may take form of advertising rather than a newspaper insert given this new messaging.

As part of the scholarship conversation, the group reviewed scholarship expenditure information comparing award numbers from fall 2025 to fall 2026. Without cutting off scholarship awards this past summer, 152 additional Trapper Scholarships were awarded expending \$236,140 extra dollars. In simple math, \$5.25 million of additional endowed scholarship funding would produce \$236,250 annually when fully funded.

Two requests were received during the quarter to expend funds from the Lyle and June Haberland Nursing Endowment. A portion of this fund supports scholarships, but other money is reserved to help with equipment or training to keep the program updated as needed to serve students. Dr. Marnee Crawford, NWC's Nursing Director, requested funds to attend the Organization for Associate Degree Nursing annual convention in San Antonio. These funds have always been provided by federal Perkins grant money in the past but were not available this year. The committee approved the funding via email on August 28, 2026, so that Marnee could register in a timely manner. The second request was for \$1,300 so that faculty member Joneen Costigan can complete a training in November and become certified to teach Pediatric Advanced Life Support and Advanced Cardiovascular Life Support to both nursing and paramedic students at NWC. These certifications will improve the workforce readiness for graduates. Stefanie Bell moved to approve the course fee for Ms. Costigan. Clay Cummins seconded the motion and it passed. These funds are not expended from the Foundation's budget, so they do not require full board approval.

Ms. Wetzel announced the date of Tuesday, December 1, for a Presidential Partner Holiday Party at her home this year. She asked the committee to weigh in on entertainment or a way to involve students at the event. Ms. Bell noted that while the singing at the last party was lovely, it broke up the open house feel of the event. The group agreed that background music would be better. Another thought was to ask Student Senate members to attend as student representatives.

Finally, Jill Hartmann shared that as part of her Alumni Association work, she's been asked to organize alumni speakers for five sections of NWC's Freshmen Seminar classes (nearly 150 students) on October 26 to help highlight career opportunities that are possible for future students. There will be multiple speakers in each setting who will present for 5-10 minutes. Jill has already lined up several speakers but asked the group to help brainstorm other people who might serve in this role.

The meeting was adjourned at 10:52.

Shelby Wetzel, NWC Foundation Executive Director



**Northwest College Foundation
Finance Committee Meeting Minutes**

October 15, 2026

Present in person: Mike McDaniel, Sandy Newsome, Shelby Wetzel, Dillon Jeffs, Brian Bentley (Morgan Stanley)

Present online: Chris Taggart, Steve Rockhold, Tyler Yates

The meeting was called to order at 1:01 PM

1. The meeting began with a quick introduction of new committee member, Sandy Newsome, to the rest of the committee.
2. Brian Bentley went over the quarterly investment performance. As of 9/30/2026 the Foundation had over \$60 million in our Morgan Stanley investment accounts, plus over \$6 million in our general account with Morgan Stanley held in treasuries. Brian highlighted the trailing portfolio returns (annualized, net of fees) for the Foundation accounts:
 - a. The Quarter-to-date return was -.56%, Year-to-date return was 8.57%, Trailing 12-month return was 10.59%, 3-year return was 14.69%, 5-year return was 7.27%, 10-year return was 8.62%, and since inception in 2008 our annualized return is 7.03%.

We are currently compliant with our investment policy, with an allocation of approximately 77.8% in equities, 7.4% in alternatives (approximately 5.9% in real estate) and 14.7% in fixed income. Brian did note this does not include the money in our general account, held in cash and treasuries – with this amount added, we are closer to 20% in fixed income and cash. After reviewing the performance and allocation of our portfolio, Brian went through each asset class. All asset classes except for fixed income have had strong performance on a year-to-date basis. Interest rate hikes near the end of the most recent quarter caused a drop and affected fixed income and real estate the most.

Brian was pleased with the performance of the portfolio, but had a recommendation to liquidate the remaining large cap active managers and move the funds to Vanguard Large Cap funds benchmarked to the Russell 1000 index. The funds to be liquidated are the JP Morgan Large Cap Growth, Capital Group US Flex, and Columbia Dividend income fund – all underperformed their benchmarks for the past year. Brian also recommended liquidating the Guggenheim Core Plus fixed income fund – this fund is also slightly underperforming its index and costs much more than an index fund with little upside. Brian recommended liquidating this and replacing it with Vanguard's fixed income ETF. This would leave Jennison Natural Resources, Lazard Emerging Markets, and Cohen and Steers Realty Shares as the foundation's only active managers. The committee briefly discussed and agreed with the recommendations. A motion was made by Mike to accept the recommendations, Steve seconded, and the motion carried unanimously.

Brian finished his report by discussing the market overview and forecast for the rest of the year. He is optimistic that the markets will remain strong, with the primary concern being around interest rate risk. While he did note that the S&P 500 is being buoyed by the technology sector, while 48% of the companies in the S&P 500 are in bear market territory, he is optimistic that the technology sector is strong, and actually not overvalued, despite what the general public thinks. He also noted that mid-term elections are coming up next month, and historically the months after a mid-term election have been very positive.

3. Shelby then presented a document prepared by Dillon showing the amount of cash that has built up in our First Bank account, as well as the amount in our Morgan Stanley general account sitting in cash and treasuries. The Foundation currently has approximately \$620,000 held in First Bank, and approximately \$6.5 million in the Morgan Stanley general account. Based on simple estimates, the Foundation only needs around \$300,000 in the First Bank account for operating needs and will need approximately \$2.5 million at year end for scholarship and other programmatic funding to NWC. There is a \$1.25 million transfer to the Morgan Stanley primary account from the general account that was approved at the July finance committee meeting scheduled to occur on October 17th, leaving a balance of approximately \$5.25 million in the general account. With these figures in mind, Dillon and Shelby recommended that \$300,000 be transferred from First Bank to the Morgan Stanley general account and subsequently transfer \$3,000,000 from the Morgan Stanley general account to the Morgan Stanley primary account to be invested in equities. The committee discussed the timing of the transfers briefly and agreed on transferring it all in one sum, instead of dollar cost averaging it over multiple months. Steve made a motion to initiate both transfers, Tyler seconded, and the motion passed unanimously.
4. Dillon provided a brief update on the status of the financial statement audit being conducted by MHP. Normally our audit is presented to the Finance committee during the October committee meeting, but due to MHP undergoing a software conversion this year, they are a little behind and started our audit work later than normal. Stephanie, our audit partner, has assured Dillon that the audited financials should be ready by the October 28th board meeting and she is planning on presenting at that time via zoom. Dillon noted that so far there have been no problems encountered and everything has gone smoothly. Shelby noted that the audit must be complete in a timely manner because we are a component unit of NWC and our audit must be completed prior to the NWC audit report, which is required to be issued before the end of December.
5. After the audit status update, Dillon went over the quarterly unrestricted general fund overview. He took a little bit of extra time to explain the purpose and function of the report to Sandy, since it was her first committee meeting. The report summarizes the quarter-end position and the quarterly activity of the unrestricted general fund's liquid assets. The report was not finalized, but the numbers were close to final. As of the end of September, the quarter-end unrestricted general fund cash balance was \$120,071, and the net activity was a deficit of \$124,005. Dillon briefly explained that at this time of year we will always have a deficit, as the primary driver of our unrestricted general fund is the fee assessed for managing the Foundation's endowment. This provides approximately 85 – 90% of our unrestricted general fund each year, and is assessed at the end of December. He noted that looking at the past 5 years, we are trending in the right direction to build our unrestricted general fund.

With no other business, the meeting was adjourned at 1:52 PM

Northwest College Foundation

Governance Committee Minutes from September 14, 2026

The meeting was called to order. Committee members attending were David Hill, Tate McCoy, Charlotte Patrick, and Bret Reed. Also present were Shelby Wetzel, Executive Director, and Cory Ostermiller, Development Manager.

The meeting opened with discussion of mentors for the three new Board members. The following assignments were made:

Andrea Earhart – Bryan Lee
Joani Graham – Bret Reed
Sandy Newsome – David Hill

Additional conversation centered around the committee's goal to formalize the mentoring process. Tate McCoy shared thoughts to include an overview of activities a director is expected to participate in, share current information about the college and its students, and provide clarification regarding the roles of the Board of Trustees and the Foundation Board. He also noted an individual meeting with the Executive Director was valuable. Bret added involvement is the key, so we need to find ways to connect the new director to others and NWC. The group discussed the value of a campus tour, so people are updated on current programs and places on campus.

Shelby Wetzel will develop some handouts to support this mentoring work and outline a proposed timeline. She'll also make email introductions between each mentor pair.

Committee members then completed the Policy Review Timeline for Sections, 6, 7, and 8 of the CASE Management and Governance Checklist. This finishes the overall timeline framework. The NWC Foundation Policy Repository will now be developed in an online environment where Board members will always have access to up-to-date information.

With no further business, the meeting was adjourned.

Shelby Wetzel, Executive Director



Executive Director Report for October 2026

Introduction

At our last meeting, the Foundation voted to ‘sell’ a parcel of land to the College for \$1, supporting creation of a High Ropes Course for NWC’s Outdoor Education and Leadership Program.

The lot line adjustment for the ropes course property transfer was approved by the Park County Commission, and the legal documents have been prepared. We are in the process of gathering the signatures to finish the property transaction.

Perhaps we’ll be able to conduct a team-building activity using the structure someday! 😊

Impact Story

As part of NWC’s strategic focus, the institution continues to develop alternative revenue sources beyond state and local tax levies. I participate as a member of NWC’s Grants Leadership Team related to strategy development and help ensure complimentary focus for the Foundation in the process.

“In late September, Northwest College was awarded a \$2.99 million U.S. Department of Education Title III – Strengthening Institutions Grant.

This five-year award will launch NWC TRAILS – Pathways to Success – an ambitious initiative to expand online learning, strengthen advising and student support, modernize the early-alert system (at-risk student identification), and build campus capacity for the responsible use of artificial intelligence. It all supports one central goal: helping more students succeed.

This is a great win for Northwest College and a testament to the thoughtful work that went into developing this proposal.”

Foundation Headlines

Other highlights from our current work include:

- We conducted orientation for our three new Foundation Board members in September. Mentoring for them will begin after this first meeting.
- You’ll note another significant increase in the financial statements. We received \$3,250,000 from NWC to fund some additional quasi-endowment funds this past quarter.
- I worked with President Tim Hopkins to develop specific goals for to measure my performance as Executive Director during FY27. These goals were also shared to the full Executive Committee for review.
- I assisted President Watson with planning and promotion for the Orendorff Building Open

House and 80th Anniversary Celebration on October 13. There was steady attendance throughout the event. The Foundation and Alumni Facebook page is also featuring some great historical photos by the decades – check them out!

- I'm also helping coordinate a red-dedication of NWC's Veterans' Lounge in the new Student Center Building on November 11 from 1-3 pm. We will be honoring Clay and Lynne Cummins that afternoon for sponsoring the room as part of the building's construction project.
- I'm partnering with the other Wyoming community college executive directors to lobby presidents, the Trustees Association, and the WCC Commission in seeking a legislative request for matching funds from the Wyoming State Legislature. I'll keep you posted on response to our request.
- We're currently developing contents for the November Retiree Newsletter. As part of this publication, we are soliciting input regarding people's desire to see the publication continue and seeking more assistance if we are to do so.
- November means it's time for our annual Scholarship Donor Events (breakfast and lunch) where donors share a meal with the students who are receiving their named scholarships. We've been working closely with Financial Aid to ensure scholarship awards are complete for those planning to attend the events.
- Be sure and hold Tuesday, Dec. 1, from 5:30-7:30 on your calendars for the Foundation's Holiday Party at my home. We'll host Presidential Partner donors, legacy donors and Foundation and Board of Trustee members.

Fundraising Focus

NWC is rolling out a new marketing slogan: Expect MORE from your life! And we want to tie into this message by helping provide MORE financial support for students.

Competition among colleges and universities to recruit students is higher and more intense than ever. To remain competitive and welcome every student who wants to be a Trapper, Northwest College needs MORE scholarship funds.

I look forward to sharing how we're shaping our Year-end annual fundraising and our Named Scholarship campaign including matching gifts when we meet.



Shelby Wetzel
Executive Director

Development Manager Report

Cory Ostermiller
October 2026

Foundation Work

- The Fiscal year 2025 Annual Report was mailed to donors in October.
- Planning end of year Lybunt/Sybunt solicitations to follow up mailings.
- Continue work on scholarship profile project.
- Continue to initiate top donor solicitations and seeking pledges for general/named scholarships and programs.
- Focusing on stewardship activities and promoting good will and accountability to donors.
- Working on donor portfolios to stage prospects and target future asks with a focus on MORE scholarship campaign.
- Develop and assign prospects for specific initiatives.
- Continued work with the Development and Governance committees.
- Continue work with Blackbaud representative to complete onboarding process for new Development Agent 'Trapper Sam'. Current portfolio is 17,000 people.
- Looking to make a minimum of three contacts per day with both pools. Relationship Manager and Prospect Pipeline.

Athletics

- Working on targeted Athletic scholarship prospects to support recruiting student athletes and to build the Trapper Champions Endowment.
- Working with board members and Athletic Director Brian Erickson to promote engagement and solicitations for the Trapper Booster Club.
- Finishing work on Athletic banner and Game Day sponsors for the 2026-2027 season. Individually solicited businesses haven't been renewed for this season.
- The Trapper Bonanza and Calcutta took place during Paint the Town Red weekend.
- Helping Alumni and Development Coordinator Jill Hartmann schedule individual team solicitations from team family members and friends.

Misc.

- Supporting Jill Hartmann with the Alumni Association, annual giving, alumni programming and employee giving. Participated in and helped organize the Alumni Deck during the Trapper Stampede Rodeo event. Solicited sponsors for Trapper Give Back Day and worked with alumni board members to support the Ice Cream with Dinosaurs event during Kick-Off Weekend.
- Contributing to the Foundation publications/newsletters such as TrapperLink, TrapperConnect etc.
- These years Paint the Town Red was another success. We supported the event with a Beer Garden sponsored by the Alumni Association.

Alumni & Development Coordinator Report

Jill Hartmann | October 2026

Annual Giving

- Engaged in donor cultivation through birthday emails.
- Updated Friends of Music campaign mailer and distributed to 200 constituents.
- Coordinated design and mailing of Planned Giving flyers for individuals and professional advisors in alignment with Make a Will Month in August.
- Supported Scholarship Donor Events by designing and distributing invitations to donors via mail and email as well as emailed invitations to students.
- Hosted friends and family fundraising campaign for Volleyball team that raised nearly \$3,500.

Alumni Programming

- Hosted Alumni Association Board Meeting in August, which included a tour of newly renovated Orendorff building.
- Supported Paint the Town Red by recruiting volunteers to staff the Alumni Association Beer Garden.
- Planned and facilitated meetings for two Alumni Association Board Committees (Communications and Events each met in September).
- Coordinated with NWC Student Activities to host “Ice Cream with Dinosaurs” as part of Kick-Off Weekend on campus in August.
- Distributed an email campaign for young alumni (2026 graduates). The first two emails in the series of three boast an average open rate of 50%! Our annual average rate is 28%.
- Hosted Alumni Deck at the Trapper Stampede as the Cody outreach event for FY26 on Friday, September 11th. 65 people attended the event, which is a 30% increase over last year’s attendance.
- Represented Alumni Association at annual Club Fair in September to promote Give Back Day.
- Executed 2nd Annual “Trappers Give Back Day” on Saturday, October. Over 70 alumni, students, faculty, staff, and community members completed three helpful maintenance projects on campus.
- Partnered with Professor Jessica Jatkowski to have alumni present their careers to her first-year seminar students. Five alumni presented to over 150 students.

Publications, Website and Social Media

- Drafted and distributed September TrapperLink e-newsletter and Fall 2026 TrapperConnect (October).
- Completed the design and distribution of the 2025-2026 Annual Report.
- Redesigned scholarship brochure into flyer format with new branding.
- Hired and supervised NWC student, Madalyne Stokes, to produce 80th Anniversary social media series.
- Posted to Instagram and Facebook 22 times during the third quarter of 2026 on nine different topics.

Other

- Began participation in Park County Leadership Institute Class XIV.
- Participated in Park County Travel Council regular monthly meetings as well as meetings with Wyoming Office of Tourism and new public relations company, BPublic Relations.
- Participated in Foundation Board committee meetings for Development and Donor Accountability & Stewardship.
- Participated in online training of advanced strategies for writing compelling email solicitations.

President's Report

October 2, 2026

State

Legislature

No legislative meetings were held in July concerning topics related to Community Colleges. The Interim Joint Education Committee met in Casper on August 12-13, 2026, with the agenda focused on K-12. Joint Appropriations met August 27-28, focused primarily on the Wyoming Business Council and its programs.

The July CREG (Consensus Revenue Estimating Group) report, a key indicator of Wyoming's financial condition, was released on July 30, 2026. According to the Creg report, except investment income from dividends and interest and sales and use tax, actual FY 2026 revenue is pacing moderately ahead of the January 2026 CREG forecast. Total revenue collections for the General Fund and Budget Reserve Account (BRA), excluding realized capital gains from the Permanent Wyoming Mineral Trust Fund (PWMTF), exceed the CREG forecast by \$12.2 million (0.7 percent). However, it is reasonable to anticipate that the revenue pacing of severance taxes and Federal Mineral Royalties (FMRs) in excess of the January 2026 CREG forecast will outpace the forecast for the final two months of the fiscal year. This is due to geopolitical events in the Middle East. Actual FMRs are down 2%, but lease and bonus revenue and royalties deposited into the School Foundation Program are exceeding the forecast by 10.7 million and 5.3 million, respectively.

The three largest sources of revenue for the General Fund (sales and use taxes, investment income, and severance taxes) are outpacing projections by \$7.4 million (0.5 percent), mainly due to the strength of sales and use taxes and pooled income with capital gains. Franchise taxes in the "All other" category also contributed to the GF revenues. Sales and use tax collections are exceeding the January projection by 27 million (4.3 percent), with overall collections up 2.3 percent compared to 2025. More than half of the major industry sectors reported an increase in collections compared to FY2025. Mining (0.9) and wholesale trade (-16.6) led the contraction of collections, while retail trade collections increased 5.8 percent, transportation and warehousing was up 11.6 percent, other services was up 7.5 percent, and manufacturing was up 6.2 percent. Finally, online shopping increased 13.9 percent.

Severance tax deposits to the BRA exceed the January 2026 CREG forecast pace by \$6.1 million (3.6 percent). Severance tax deposits to the BRA currently exceed the January 2026 CREG forecast pace by 12.2 million (8.3 percent). In contrast, the Federal Mineral Royalties directed to the BRA, including an adjustment for the federal fiscal year (FFY) 2026 budget sequester, are -\$7.4 million (-4.1 percent) below the forecast pace.

In summary, sales and use tax distribution to the GF are ahead of the January 2026 CREG projection, while mineral revenues moderately exceed forecasts primarily due to the high oil prices, which began at the end of February, exceeding the forecast price.

The Interim Joint Education Committee met on August 12 and 13, 2026 in Casper. There were no items discussed that related to higher education and the community colleges.

The Interim Revenue Committee also met on August 31 and September 1, 2026, in Casper. They reviewed property tax, commercial property tax, government tax exemptions and several draft bills related to residential property tax. WACCT and the Presidents will continue to monitor all draft legislation as it moves forward.

The August Primary saw many legislative positions change hands. While the November election will still be followed in some races, the majority of state positions have been determined. Many seats are changing and legislation is up in the air.

The Interim Joint Education, Interim Joint Appropriations, and Interim Joint Revenue Committees met in September. No agendas included discussion regarding the Community Colleges. Revenue continued discussions around property tax and potential legislation.

Wyoming Community College Commission (WCCC)

There were no Wyoming Community College Commission (WCCC) meetings held in July.

The Wyoming Community College Commission (WCCC) met on August 21, 2026, in Riverton to discuss and approve the Supplemental Budget, review SLEDS CTE infographic, Chapter 5 rules revisions and receive updates from regular contributors. The Commission approved the budget to move forward to the Governor.

No Wyoming Community College Commission (WCCC) meetings were held in September.

Wyoming Association of Community College Trustees

WACCT hosted a Webinar on July 28 to hear from gubernatorial candidate Eric Barlow. Candidates Megan Degenfelder and Brent Bien were also invited to present. I met with Erin Taylor on July 31 to discuss upcoming legislator meetings and overall advocacy messaging.

WACCT met on August 20, 2026, in Riverton. Trustees participated in a group lunch followed by a legislative panel and then held their formal Board meeting. WACCT hosted a Webinar on August 13, to hear from gubernatorial candidate Megan Degenfelder.

No WACCT meetings were held in September.

Wyoming Innovation Partnership (WIP)

Standing WIP economic sector group meetings have concluded as part of the original grants. The Tourism/Hospitality group has discussed having ongoing quarterly meetings, but this is pending. The Presidents Steering Group met July 28, 2026, to review grant work, including updates on the Rural Health Transformation Program, the Digital Wallet initiative, and the upcoming PSG Retreat in Riverton.

The Presidents Steering Group met in Riverton on August 20, 2026, for its annual WIP retreat. Discussions centered around strategic state needs, grant writing opportunities, and a review of the mission and vision, governance structure and areas of strategic focus. These include statewide programming and collaboration, especially around targeted industry sectors such as healthcare, construction trades, energy and mining, advanced manufacturing, Ag, digital technology and entrepreneurship.

The Presidents Steering Group met September 29th. WBA President Renny MacKay provided updates on legislative policy priorities, a new economic development overview under construction, ongoing grant efforts, and other updates.

Campus

The Wyoming Quilters Conference brought more than 200 attendees to campus July 7-11. The campus spaces were in full use as workshops and presentations were ongoing late into the evenings. Quilts were on display during the camp, and many community members came by to enjoy their talent.

Volleyball hosted its second volleyball camp for teams July 29-31. Campers stayed in Colter Hall. Top Court Camp was held in June, and an All Skills Camp was held August 10-12 for all ages.

The Orendorff (ORB) building renewal is nearing completion, and planning for the return is in full swing. The International Student Scholar Services department received special permission to move in on July 24th to facilitate the turnaround of the Intercultural House for the incoming Fulbright Scholar in August. The final inspection was completed, and the College received the certificate of occupancy on Thursday, July 30, 2026. Cook Movers from Cody assisted Physical Plant by moving all stored furniture at the CTD building back into ORB. Physical Plant and Computing Services were busy moving departments out of their temporary spaces and back into their new (old) locations. Instructional Technology set up all academic spaces once the movers left.

The first group of international students arrived for student orientation classes and activities. Many soccer players arrived to prepare for the start of practice. A youth soccer camp was held on August 1-2. The energy and excitement was evident across campus.

The ORB move was completed before Kick Off weekend allowing our students to start school going to the intended spaces for classes and services. A huge thank you to our staff and the State of Wyoming for making this project possible.

Kick-off weekend was held August 21 through 25, with over 210 students participating in activities during the event. The weather was great, and students participated in a variety of activities around campus and at the student center.

Classes began on August 26. Enrollment headcount was up 2% for the start of the school year, which was welcome news and reflected the hard work from some of our departments. The week was full of activities such as the State of the College, staff and faculty meetings and the bustle of all departments, as they served students and got classes up and running.

On Friday, August 28, the College hosted the 9th annual Paint the Town Red event. In cooperation with the City of Powell and businesses, the event provided an extensive variety of activities, tables, food, and entertainment in the downtown area. The event was once again highly attended and a hit with over 22 food trucks. The weather was great; everyone enjoyed the music, activities, and community fellowship.

I attended the Run for Berry event on August 29. The event had its highest attendance with over 150 participants. Members of the Bryant family were on site to enjoy the event and visit with friends and family. The Trapper Bonanza was also held on the 29th and 20 teams were out at the Powell Country Club raising funds for athletics. My thanks go out to the Soroptimist Club and the Trapper Booster Club for running these events.

The College attended the Meeteetse Labor Day parade. Several students, faculty, and staff were on hand to participate in the parade. Meeteetse always has a nice gathering of people in town for the day and it's a great way to participate in their activities.

The campus has been in full swing this September with students attending classes and participating in various sports and student activities. I have attended several soccer and volleyball games.

Strategic plan 2030

The President's Staff has been meeting throughout the summer and the start of fall to wrap up its FY2026 operational plan work and develop the FY2027 Operational Plan and 2030 Strategic Plan review. Many departments are busy with continued work around the strategic work.

(Pillar 1.1.2) *Collaborate with K12, State, & Businesses on program needs.* Work continues with the PSG and WIP Director Schoenfeld to discuss Statewide programmatic and industry sector needs. The PSG met July 28 as noted above. VPAA Erickson and Interim Dean of Outreach Flock have worked closely with Principals/Counselors on this year's new MOUs and instructor eligibility review.

(Pillar 1.5.1) *Innovate academic programming.* Hanover is gearing up to work on a study on AI and integration in Programming. The longitudinal academic program review is in review.

The longitudinal academic program review report was completed, and NWC reviewed a program evaluation tool that Hanover offers.

(Pillar 1.1.4.) *Implement and operate campus grants.* Northwest College continues to work on writing and/or the recent submission of several grants. A workgroup has kicked off to discuss the feasibility of an NSF – STEM grant around early childhood education. Several other discussions are ongoing with departments relating to grant requests and ideas. The College did not receive the Lowe's grant for resident hall renewal.

Northwest College continues to work on writing and/or the recent submission of several grants. A workgroup continues to work on the feasibility of an NSF – STEM grant around childhood education. Additional review is being done around potential grant opportunit

Northwest College recently submitted two large federal grants. One workgroup completed the NSF – STEM grant around middle school, high school, and college education, while another completed an NSF – ATE grant as a collaborator with Eastern and Central Colleges. NWC is also working on a security grant through the Federal Office of Violence against Women (OVW). State, regional and private grants are also under review as available.

(Pillar 2.1.1) *Develop a robust marketing plan around college branding and strategic enrollment.* Marketing efforts and projects continue to be focused on enrollment and the MORE campaign. Admissions and marketing have been working on messaging within Element 451 around NWC having MORE to offer with programs, affordability, and the BAS programs. The President's postcard was sent out in July with updates, a call for feedback, the Bridge Grant and MORE offerings. Billboard advertising has been doubled in the big horn basin to increase visibility, and designs are being renewed as the replacement schedule allows. Greybull is first up for replacement. The College geofenced the Worland, Park and Big Horn Fairs and developed a carousel advertisement and directed links for interested parties.

Interim VP Pam Cox-Otto is working with Marketing to develop a week-by-week calendar and schedule of deliverables for the spring and fall marketing plans.

(Pillar 2.2) *Elevate Strategic Enrollment efforts.* President Watson, in coordination with Director Hernandez and Coordinator Kendle Jeffs, continues to focus on enrollment and to integrate the MORE campaign into messaging. The College has hired an additional domestic recruiter who will start in August. This will expand recruiting efforts in Wyoming, Utah, Montana, North and South Dakota.

The team met several times with Interim VP Co-Otto to reinvigorate the recruiting messaging, table and video offerings. Interim VP Pam Cox-Otto held workshops with all staff and faculty to educate them further on enrollment efforts, marketing and everyone's responsibilities around student retention. There will be much more to come.

Interim VP Co-Otto and Kendle Jeffs are developing recruiting messaging in 451. Interim VP Pam Cox-Otto met with President Watson and Director Hernandez to review the SEM plan. VP Cox is working with Director Hernandez to update the operational plan for FY27 needs and marketing alignment.

(Pillar 4.1.3) *Revitalize Campus – ORB Renewal Project*. The Orendorff building project is complete, with final cleanup underway. The certificate of occupancy was received July 30, 2026. Final work is wrapping up and the College is in the process of moving in.

All departments are now moved into the Orendorff building. Employees continue to focus on settling in and helping students with the start of classes. Some electrical, plumbing and signage projects are ongoing.

Some electrical, plumbing, and signage work continues. All work should be completed in time for the Open House scheduled for October 13 from 4 PM to 6 PM.

Local engagement

Powell Economic Partnership

I attended the PEP board meeting on July 16, 2026. The financials were reviewed, and there was a discussion of the WyoGives event, which was mildly successful. Board discussion included ongoing funding work, the upcoming fair booth, and board and staff photos.

I was not able to attend the PEP board meeting on August 20, 2026, as I was in Riverton for WCCC. The financials were reviewed, and there was a discussion about the technology contract, an update from the Director and upcoming events.

I was unable to attend the PEP meeting on September 17th. The group reviewed the financials, minutes, and the Directors' report. A special session with Kristin Fong from the Wyoming Business Council reviewed community development and discussed future strategic planning.

Forward Cody

I attended the Forward Cody meeting on July 28, 2026. The minutes and the Treasurer's report were presented, along with an update from the Director, a discussion of properties, the Cody/Chicago flight, marketing/membership, and staffing, including the resignation of Kylie.

I attended the Forward Cody meeting on August 25, 2026. The minutes and the Treasurer's report were presented, along with an update from the Director, a discussion of properties, the Cody/Chicago flight, marketing/membership, and the staffing which is ongoing.

I attended the Forward Cody meeting on September 22. The agenda included a review of the financials, updates on marketing and membership, an update on hiring for Kylie's position, and a discussion of all properties.

Foundation, Alumni, and Booster Club

No Foundation or Alumni meetings were held in July.

The Foundation Board met August 5, 2026. The 2027 budget was discussed, and results of the prior year were reviewed. The new Board President, Tim Hopkins was sworn in. Goals for 2027 along with 2026 performance metrics were discussed. After the meeting, I took all interested Board members to the Orendorff building for a tour.

Alumni Association Board met on August 29, 2026. The FY26 performance metrics and the FY27 Work Plan were reviewed, along with the sharing of committee reports. The Committee also took a

tour of the Orendorff building and received 80th Anniversary T-shirts. A big thank you goes out to all the alumni who supported our college, most recently through Paint the Town Red and Ice Cream with Dinosaurs. Their engagement truly helps expand our student and community offerings.

The Foundation and Alumni Boards sponsored their second annual Trappers Give Back Day on October 3, 2026. Over 71 alumni, staff, community members, and students participated.

Respectfully submitted,



Lisa M. Watson
President

Fall Events 2026

October 28 6:00 p.m.	Central Wyoming College Vs. NWC Cabre Gym
November 2 7:00 p.m.	Concert Band, Collegiate Choir & Percussion Nelson Performing Arts
November 7 7:00 -9:30 p.m.	Jazz Expo Nelson Performing Arts
November 11 5:30 p.m.	Women's Basketball Vs. Rocky Mountain College Cabre Gym
November 12 7:30 p.m.	Men's Basketball Vs. Colorado Northwestern CC Cabre Gym
November 14 2:00 p.m.	Men's Basketball Vs. NWC Alumni Cabre Gym
November 16 7:00 p.m. -9:30 p.m.	Small Ensembles: WW/Sax/Guitar/Brass/Combos Nelson Performing Arts
November 20 Women's 5:30 p.m. Men's 7:30 p.m.	Collins Classic Tournament: NWC Basketball Vs. UTTC Cabre Gym
November 21 Women's 2:00 p.m. Men's 4:00 p.m.	Collins Classic Tournament: NWC Basketball Vs. Miles City Cabre Gym
November 21 7:00 p.m. -9:30 p.m.	Northern Big Horn District Clinic-Afternoon Concert Nelson Performing Arts
December 1 7:30 p.m.	Men's Basketball Vs. Snow College Cabre Gym
December 9 5:00 p.m. -8:30 p.m.	Vespers Choir Concert Church of God
December 11 Women's 5:30 p.m. Men's 7:30 p.m.	NWC Basketball Vs. North Idaho Cabre Gym
December 12 Women's 2:00 p.m. Men's 4:00 p.m.	NWC Basketball Vs. Dawson Community College Cabre Gym
December 12 7:00 p.m. -9:30 p.m.	NCO Christmas Concert Nelson Performing Arts
December 14 7:00 p.m. -9:30 p.m.	Faculty Jazz Holiday Concert Nelson Performing Arts
December 18 7:30 p.m.	Men's Basketball Vs. USU Eastern Cabre Gym
December 19 2:00 p.m.	Men's Basketball Vs. USU Eastern Cabre Gym
January 9 Time TBA	Women's Basketball Vs. All Stars Cabre Gym
January 9 2:00 p.m.	Men's Basketball Vs. Utah Rebels Cabre Gym
January 13 Women's 5:30 p.m. Men's 7:30 p.m.	NWC Basketball Vs. Western Wyoming Cabre Gym



NWC Foundation Scholarship Policy

Scholarships offered through the Northwest College Foundation support Northwest College and benefit deserving students who meet the criteria of the respective scholarships.

Scholarship Funding

The amount available for expenditure, and in some cases the number of awards, will be determined annually by the Foundation office based on endowment payouts and rollover funds plus any guidelines established in the fund's agreements.

It shall also be the responsibility of the NWC Foundation to facilitate payments from annually funded scholarship donors.

Scholarship awards may not result in a student exceeding their cost of attendance. Cost of attendance (determined by Financial Aid) is an estimate of a student's educational expenses (financial need) for a period of enrollment and sets a limit on the total aid that student may receive.

Scholarship Criteria

Scholarships are to be awarded in a non-discriminatory manner abiding by NWC, State of Wyoming and federal guidelines. Criteria based on gender, race, national origin and similar characteristics are prohibited.

Criteria may be based on merit, participation (activity-talent or athletics), need or other reasonable and legally permissible requirements, but the group of eligible recipients must be large enough that an indefinite number of individuals may benefit. A member of the NWC Foundation staff will work with scholarship donors to ensure that scholarship criteria are sufficiently broad as well as in compliance with NWC and governmental guidelines.

If it becomes impossible or impractical to use a scholarship gift for the purposes designated in the donor agreement, or if a scholarship gift is determined to be in conflict with any federal, state or local law, regulation or ordinance, the Board of Directors of the Foundation, in consultation with the donor (if possible) or with the President of the College, will direct the use of the scholarship gift in the best interests of the College and in a manner as close as possible to the original intent of the donor as expressed in their agreement.

Scholarship Selection

Scholarships are only available to students who are enrolled as degree, certificate or non-credit

workforce students as specified by donors. Scholarships are not available to high school students who do not enroll as undergraduates at NWC.

Members of the Financial Aid Office review all applications to determine eligibility. Financial Aid manages the scholarship selection process per the College's policies and procedures, with some assistance from Foundation staff.

Non-profit organizations may select their scholarship recipients, while individual donors may not. (Scholarships with prior arrangements are grandfathered.)

Financial Aid will notify students of scholarship selection and required follow-up action.

Award Disbursement

Scholarship awards are split in half and distributed over two semesters unless noted otherwise by the donor.

Scholarships are not paid directly to students. Funds will be disbursed by the College through a student's financial account in the Business Office.

Recipient Recognition

Scholarship recipients are required to submit a thank you letter to their donor(s) to trigger release of their scholarship funds.

All scholarship awards will be printed in the Foundation's annual scholarship award booklet. Students may be required to attend a breakfast or luncheon if their donor chooses to attend one of these Scholarship Recognition Events.

Approved ??