



# HATHAWAY SCHOLARSHIP CONSORTIUM AGREEMENT

## PURPOSE & DIRECTIONS

A consortium agreement is an agreement between two institutions for the financial benefit of a student who is simultaneously enrolled at both institutions. This agreement allows a student to receive a Hathaway Scholarship from a HOME institution for all of the Hathaway non-remedial eligible courses for which the student is enrolled. The student must be eligible for a Hathaway Scholarship and be a degree-seeking student at the HOME institution to be eligible for this consortium agreement. For a course to be eligible it must be offered by an accredited Wyoming HOST institution eligible to participate in Title IV federal aid programs. It is the student's responsibility to complete the agreement properly and ensure that all necessary steps are taken so funding may be delivered and academic credit granted for the Hathaway-eligible courses.

The consortium process has several steps. Please review and then complete the following steps.

1. Complete all sections of this application, leave nothing blank.
2. Register for classes at HOME and the HOST institution. You must be simultaneously enrolled for a minimum of six (6.0) non-remedial credit hours between the HOME and HOST institutions for this agreement to be valid.
3. The Hathaway Scholarship will not pay for remedial courses, and scholarship amount will be reduced for remedial courses.
4. Submit the consortium agreement to the Financial Aid Office at the HOST institution. Have the Financial Aid Office at your HOST institution review and complete their sections of this consortium agreement. Ask the HOST Financial Aid Office to submit the completed form to the Financial Aid Office at the HOME institution for approval and funding. The HOME institution will award Hathaway funds based on the cumulative eligible Hathaway credits, which will disperse at the HOME institution. The student is responsible for paying the HOST institution directly.
5. At the end of the semester, you must request an official copy of your academic transcript from the HOST institution be sent to the HOME Financial Aid Office to receive transfer credit. Under this consortium, you must meet HOME institution's Hathaway Scholarship satisfactory academic progress standards with the combination of HOST and HOME grades. Your financial aid for the next semester is contingent upon HOME institution's receipt of the transcript from the HOST institution.

## STUDENT RESPONSIBILITIES / INSTITUTIONAL POLICIES

1. A student completing this agreement must be intending to enroll for credit at a HOST institution. The student will receive the Hathaway Scholarship only from the HOME institution. All Hathaway Scholarship awards will be made by HOME based on Hathaway Scholarship policies. The student must be enrolled at the HOME institution for at least one course applicable to his/her degree in any semester covered by this agreement. A student enrolling for courses at either the HOME or the HOST institution must apply and be officially accepted for admission at the institution(s) offering the courses.
2. The student's Cost of Attendance budget (COA) will reflect combined costs at the HOME & HOST institutions.
3. You are responsible for notifying your HOME school's Hathaway Scholarship Coordinator of if you drop/withdraw from any HOST institution courses covered under this Consortium Agreement.
4. A separate agreement must be completed for every semester which you wish to take courses at a HOST institution and have them counted towards your HOME institution's Hathaway Scholarship eligibility.
5. As a condition of this agreement, the student authorizes both HOME and HOST institutions to share all relevant information relating to the student's application for and receipt of the Hathaway Scholarship, if that information is needed by the other institution. The student's signature on this form also indicates that he/she is aware that the proceeds of funds received for the applicable term must be used only for educational expenses incurred.
6. Processing may take two (2) to four (4) weeks. It is the student's responsibility to comply with the HOST institution's fee payment policies during processing. At the HOME institution, tuition and fees must be paid or arrangements for payment must be made at the time of registration. No student will be allowed to register for classes with a balance owing from a previous semester. Students are encouraged to contact the HOME College Business Office in regard to their financial obligations and status.
7. Neither institution waives its governmental immunity by entering into this Agreement. Both institutions fully retain all immunities and defenses provided by law. This agreement may be canceled by either institution upon written notification and will automatically terminate at the conclusion of the identified term of enrollment.

**RETAIN THIS PAGE FOR YOUR RECORDS**



# HATHAWAY SCHOLARSHIP CONSORTIUM AGREEMENT

For the administration of the Hathaway Scholarship for a student who is concurrently enrolled at two or more institutions of post-secondary higher education

Student (last, first, middle):

SS# last 4 digits :

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### Parties to the Agreement

Home Institution NWC	Host Institution	City	State
Hathaway Scholarship Level & Amount		Semesters of Eligibility	

### Enrollment Periods covered by this Agreement

Enrollment Period at HOME Institution	Start (MM-DD-YY)	End (MM-DD-YY)	Enrollment Period at HOST Institution	Start (MM-DD-YY)	End (MM-DD-YY)

### Course work to be completed this term

*(indicate from which school each course is taken)*

Course Dept. Code Number & Section	Course Title	Semester Cr. Hours	NWC	Host Institution	Host Course Tuition & Fees

### Student's signature indicating acceptance of all terms of this agreement

Student's Signature	Date	Student's Telephone Number	Student's e-mail address

### HOST Institution Hathaway Scholarship Coordinator signature indicating acceptance of all terms of this agreement

HOST Institution Hathaway Scholarship Signature	Date	Hathaway Coordinator Telephone Number	Hathaway Coordinator email address

### HOME Hathaway Scholarship Coordinator signature indicating acceptance of all terms of this agreement

NWC Institution Hathaway Scholarship Signature	Date	Hathaway Coordinator Telephone Number	Hathaway Coordinator email address