651-628-3310 N4012

TEST-TAKING TIPS

- ❖ As soon as you get your test, jot down any information that you are inclined to forget.
- ❖ Skim the test and make note of the easy questions.
- While skimming the test, write down any additional information that you might forget.
- ❖ Determine how much time you have to spend on each question. Also, note at what time you need to be at least half done with the test.
- Skip the difficult questions, and do the easier ones first.
- ❖ For the difficult questions, rewrite them if you cannot remember the first step of the problem.
- ❖ Do not leave any answers blank. You have nothing to lose and perhaps a few points to gain by guessing.
- ❖ If you have time, go back through the test checking each problem to avoid making careless errors.
- ❖ Hand in your scratch paper with the test and be sure to write your name at the top of the test.